



DEPARTMENT OF THE ARMY
3RD CHEMICAL BRIGADE,
UNITED STATES ARMY CHEMICAL, BIOLOGICAL, RADIOLOGICAL AND
NUCLEAR SCHOOL
495 IOWA AVENUE
FORT LEONARD WOOD MO 65473-8959

ATSN-CBZ

JUL 29 2013

MEMORANDUM FOR 3rd Chemical Brigade Personnel

SUBJECT: Command Policy #1, Open Door Policy

1. **PURPOSE.** To establish the 3rd Chemical Brigade Commander's Open Door policy.
2. **POLICY/PROCEDURES.**

a. I have an open door to any member of this brigade who is seeking assistance. I encourage you to use your chain of command and to give them the opportunity to resolve problems and address your concerns. However, everyone in this command should feel free to approach me to discuss any matter, at any time.

b. If you desire an office call, I will schedule it for you as soon as possible. Officers may contact my secretary at 596-0016. Noncommissioned officers and junior enlisted soldiers should first arrange an appointment with the Brigade Command Sergeant Major at the same number.

c. This open door policy is for the well being of the Soldiers in the brigade. I will listen to your problems and make every effort to solve them or find someone who can.


J.R. DRUSHAL
COL, CM
Commanding